

# INTENDED PARENTS CHECKLIST:

*\*Below are a list of steps, documents, and reminders to help guide your Surrogacy Journey. Every Surrogacy is unique; some steps may or may not apply to you.*

## Retaining your Agency:

- Have you given SI, Inc. the “**Intended Parents Profile**”?
- Have you provided information to SI, Inc. to create your “**Mini Bio**” to share with possible surrogate matches?
- Have you signed and returned the “**Agency Fee Agreement**” and corresponding **deposit**?

## Retaining your Attorney:

- Have you completed an **initial consultation** with your attorney?
- Have you **retained** your Attorney and completed the necessary forms and steps involved?
- Have you informed the Agency of your Attorney name and contact information?

## Retaining your Fertility Clinic:

- Have you completed an **initial consultation** with your Fertility Clinic/Doctor?
- Have you “**retained**” your Fertility Clinic and completed the necessary forms and steps involved?
- Have you informed the Agency of your Fertility Clinic name and contact information?

## Finding your Surrogate:

- Have you completed your match meeting “**Meet & Greet**” and chosen a Surrogate?
- Has your Surrogate completed and cleared a **medical clearance appointment** with your Fertility Physician?
- Has your Surrogate completed and cleared a **psychological clearance appointment** with an approved A.R.T. Psychological Evaluator?
- Has your Surrogate completed and cleared a **criminal background check**?
- Has your Surrogate provided SI, Inc. with **Surrogate health insurance** information AND has this insurance been reviewed by a professional broker to determine appropriate coverage for a Surrogacy Arrangement? (*Should your surrogate NOT have insurance, or has inadequate insurance, and therefore needs to obtain health insurance, you will need to do so during ACA Open Enrollment windows and/or apply for “Bridge the Gap” coverage.*)
- Has your Surrogate identified her own **Independent Legal Counsel** and has this information been provided to SI, Inc.? (*Once your surrogate has completed her clearances, a Match Sheet and relevant information will be sent to your Attorney and the Surrogate’s Attorney to begin the legal process*)

SURROGACY INTERNATIONAL, INC.

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P.O. Box 552, Los Olivos, California 93441 | Ph: (805) 697-7390 | Fx: (805) 697-7410

### Agreements and Contracts:

Have you signed and executed a **Final Gestational Surrogacy/IVF Agreement**? *Once the final Agreement is signed, legal clearance will be provided from the Attorneys to the Fertility Clinic. Preparation for the Embryo Transfer will then begin.*

Have you opened a **Third Party Escrow Account** for payments to your Surrogate and related fees? *If not already started, you will need to open this account following the signing of your Surrogacy/IVF Agreement. SI, Inc. will assist in this process. An opening contract will need to be signed and initial deposit made based on the terms of your Surrogacy/IVF Agreement.*

### Before the Embryo Transfer:

Does your Surrogate have **Life Insurance** that meets the requirements of the Surrogacy/IVF Agreement? *Your attorney or agency can assist with this PRIOR to the Embryo Transfer procedure.*

### Continuing the Pregnancy:

Have you informed SI, Inc. of major dates/markers in the pregnancy (i.e. **Embryo Transfer Date, confirmation of pregnancy by ultrasound, and expected date of birth**)?

Have you made all of the necessary deposits into your **Escrow Account**? *Review your Surrogacy/IVF Agreement for escrow deposit due dates.*

### Legal Parentage Action / Obtaining your Pre-Birth Judgment:

Have you retained your attorney to begin the **legal parentage action**? *At approximately 10-14 weeks from the Embryo Transfer, you will need to begin the legal parentage action.*

Have you received a **Certified Copy of the Parentage Judgment**? *Keep the Judgment safe always and bring it with you to the delivery hospital just in case.*

Do you have **health insurance** that will cover the child's medical care post-birth in the United States? *If not, SI, Inc. can put you in touch with an appropriate insurance broker. This insurance will need to be obtained well before birth.*

### After Birth:

Have you informed your Agency of the birth?

Have you updated SI, Inc. with all of your correct contact information? *You may need to be contacted post-birth.*

Have you closed your **Escrow Account**? *Usually 6 months following birth or other termination of the Surrogacy/IVF Agreement, your escrow account can be closed and any funds remaining refunded to you. Your Attorney or SI, Inc. will assist in this process.*

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